

**TOWN OF ELSMERE  
PLANNING COMMISSION  
MEETING MINUTES  
June 3, 2014  
6:30 P.M.**

**PLEDGE OF ALLEGIANCE:**

**CALL TO ORDER:**

**ROLL CALL:**

CHAIRMAN	CHARLES LINDELL	PRESENT
COMMISSIONER	ROBERT ANDERSON	PRESENT
COMMISSIONER	LEON BACKER	PRESENT
COMMISSIONER	ANDREW FAVREAU	PRESENT
COMMISSIONER	ERIN L. HURST	PRESENT
COMMISSIONER	MARIANNE SKIPSKI	PRESENT
COMMISSIONER	ROBERT SWAIN	PRESENT

**APPROVAL OF MINUTES:**

Approval of the Minutes from the May 6, 2014 Planning Commission Meeting

**ACTION:** Commissioner Favreau made a motion to approve the Minutes from the May 6, 2014 Planning Commission Meeting. The motion was seconded by Commissioner Backer.

**VOTE:** 5 in favor and 2 abstained Motion carried

Lindell – Yes, Backer – Yes, Swain – Abstain, Anderson – Yes, Skipski – Yes, Hurst – Abstain, Favreau – Yes

**NEW BUSINESS:**

Review Petition 14-08 Tax Parcel # 1900-400-086

Eric Reno, the owner of the property at 9 Beech Ave, discussed the proposed plan to replace the existing chain link fence with a six ft high privacy fence for the purpose of privacy and security. Mr. Reno presented letters from two neighbors in support of the petition. Mr. Reno stated that the fence would be installed behind his house with approximately 13 feet facing First Ave.

An email from Councilwoman Joann I. Personti was presented in support of the petition.

**ACTION:** Commissioner Skipski made a motion to recommend approval of Petition 14-08 to the Board of Adjustment. The motion was seconded by Commissioner Anderson.

**VOTE:** 7 - 0 Motion carried

Review Petition 14-10 Tax Parcel # 1900-200-196

Warren Saunders, a tenant at 36 Elsmere Blvd, spoke on behalf of the Applicant. Mr. Saunders stated that the Applicant is requesting permission to install a driveway approximately 530 sq. ft.

Chairman Lindell noted that the property is located in the flood plain. He stated that in order to install additional impervious surface, the Applicant must show that it will have no impact on the flood plain. Commissioner Backer asked Town Manager John Giles about flooding in the area. Town Manager Giles stated that the general area where the property is located has been known to flood during heavy rain. Councilman John Jaremchuk noted that the subject property has not flooded to his memory. Councilman Jaremchuk and Town Manager Giles agreed that while the subject property may not have experienced flooding, the general area is prone to flooding.

**ACTION:** Commissioner Backer made a motion to recommend denial of Petition 14-10 to the Board of Adjustment. The motion was seconded by Commissioner Favreau.

**VOTE:** 6 in favor and 1 opposed Motion carried

Lindell – Yes, Backer – Yes, Swain – Yes, Anderson – Yes, Skipski – No, Hurst – Yes, Favreau – Yes

Review of the Town of Elsmere Comprehensive Plan

The Commission reviewed a draft of the annual report to the Comprehensive Plan. Town of Elsmere Mayor and Council members were in attendance and commented during the discussion.

**ACTION:** Commissioner Backer made a motion to adopt the draft of the Town of Elsmere's annual report to the Comprehensive Plan. The motion was seconded by Commissioner Swain.

**VOTE:** 7 - 0 Motion carried

Lindell – Yes, Backer – Yes, Swain – Yes, Anderson – Yes, Skipski – Yes,

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Hurst – Yes, Favreau – Yes

Review of Planning Commission Procedures

Commissioner Backer requested a set of guidelines similar to those approved by the Board of Adjustment. Town Manager Giles stated that a set of guidelines would be ready to present at the August Planning Commission meeting.

**ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:**

None

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

**ACTION:** Commissioner Swain made a motion to adjourn the meeting. The motion was seconded by Commissioner Backer.

**VOTE:** 7 – 0

Motion carried

At this time, the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the June 3, 2014 Planning Commission Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

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**CHARLES LINDELL, CHAIRMAN**

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**LEON BACKER, SECRETARY**